



**FROM THE OFFICE OF THE REGISTRAR
NOTIFICATION**

SUBJECT: Regarding Mercy chance for the students of the University, who have availed / exhausted all the permissible chances as per (n+2+1) period.

It is notified for information of all the concerned students of various programmes of the University who have already availed/ exhausted all the permissible chances within prescribed period (n+2+1) as per UGC guidelines but could not complete their respective degree programmes they are granted a mercy chance to clear their pending backlogs, to complete their respective degree programmes.

The detailed process for this purpose is as under:

Eligibility, Extension of Period & Process:

1. Students having incomplete programme/course even after maximum stipulated time of (n+2+1) years, can apply for mercy chance.
2. All financial dues of the student must be clear.
3. The students cannot apply for the subject having pass grade (i.e. A+ to D Grade).
4. The students applying for mercy chance will be required to submit an undertaking on the attached prescribed format.
5. The mercy chance will be provided as under:-
 - a. For Reappear-Even Semester - May/June 2023
 - b. For Reappear-Odd Semester - Nov/Dec 2023
 - c. For detained subjects of both (ODD & EVEN) Semesters (June/July 2023 i.e. Summer term).
6. Students of UG/PG programmes of the University, having backlog of less than or equal to 24 credits (No. of credits in detained subjects should be less than or equal to 16 credits) will be granted extension **upto December 2023**.
7. Student having backlog of detained subjects (16 or less credits) will be required to attend summer term. Students having backlogs in other subjects, may apply for the reappear examination. In any of the case, student may apply for maximum 16 credits during summer term examination.
8. The student having backlog more than 16 credits as mentioned in point 6 above may apply for the other credits (maximum upto 8 credits) during the reappear examination of May-June 2023 for the subjects of even semesters and Nov-Dec 2023 for the subjects of odd semesters.
9. Student having "E" or "F" or "Not Qualified" grade may apply for the reappear examination without attending summer term.
10. Student having "I" or "X" grade will have to attend summer term (June-July) 2023.
11. For relaxation in the criteria of credits as mentioned in point 6,7 & 8 above, student may appeal to the Competent Authority at the Chandigarh University. The decision of the Competent Authority will be binding for the student.

Filling of Form:

- a. All applications/ appeals will have to be submitted to the Office of Controller of Examination in hard form or through email at coe@cumail.in **on or before 15th February 2023.**
- b. **Notice regarding filling of Application/Exam Forms will be issued in due course of time. Forms once submitted will not be changed or cancelled in any case and no Fees will be refunded.**
- c. Detailed process for application/filling of forms will be declared separately.

Fees: The fees to apply for the summer term and reappear examination will be as under:

i. **For "E", "F" & "Not Qualified" grades (Re-appear Examination):-**

The students having backlogs (as mentioned in point no. 9 above) can apply for the examination by filling the reappear form as & when conducted by the University upto Dec 2023 (tentatively in May-June 2023 for even semester and Nov-Dec 2023 for odd semester) by paying the fees @Rs.2000/- per subject.

ii. **For Summer Term (June-July 2023):**

The students having backlogs due to detain in subject(s) ("I" or "X" grades) (as mentioned in point no.10 above) will be required to attend regular classes during the Summer Term (Jun-July 2023). The Summer term fee for each subject will be: **Subject-wise (as offered during summer term) as per University norms.** Students will be required to pay the examination fee @Rs.2000/- in addition of the summer term fee.

NOTE:

- a. The list/ details of all such students will be prepared by the Office of the Controller of Examination and sent to the concerned HODs.
- b. Keeping in view of the unavailability of updated contact information/ data of the students, Information of mercy chance will be conveyed through HoD's of concerned Departments/ CUIMS/ University Website/ Alumni Portal etc.


17/1/2023
REGISTRAR
Registrar
Chandigarh University
Gharuan, Mohali-140413

Cc: Copy of the above is forwarded to the following for information and necessary action:

1. All Principals/Heads of University Teaching Departments
2. All the Deans/Executive Directors/Directors
3. All Branch Officers
4. OSDs/PA to Pro-Chancellor, Vice-Chancellor and Pro-Vice Chancellor (for kind information of the Pro-Chancellor, Vice Chancellor and Pro Vice-Chancellor)

UNDERTAKING FOR MERCY CHANCE

I, _____ UID _____
S/D/o _____ r/o _____
_____ was a student of Chandigarh University in
_____ program of _____ batch.

I hereby declare that I have read and understood the UGC guidelines regarding the span period i.e. n+2+1 years for the completion of the program issued vide D.O. No. F.12-1/2015(CPP-II) dated 15th October 2015, which are available on the UGC website www.ugc.ac.in. and I undertake as follows:-

1. That I have availed/exhausted all the permissible chances as per n+2+1 period but failed to pass my degree within the prescribed period
2. That I can apply **only once** (either May-June 2023, November-December 2023 or June-July 2023 i.e. Summer term) for each backlog paper.
3. That for 'E', 'F' & 'Not-Qualified' grades, I can apply for the examination by filling re-appear form.
4. That I cannot apply for the subjects having pass grades (i.e. A+ to D Grade).
5. That I have been granted extension upto December 2023 for backlog of less than or equal to 24 credits (No. of credits in detained subjects be less than or equal to 16 credits) for both Odd and Even Semesters.
6. That, I will have to attend regular classes during summer term 2023 for the detained subjects ('I' or 'X' grades/ or fail in Internal Assessment) (16 or less credits).
7. That I will pay the requisite fee as notified by the University for the same and understand that fees paid will not be refunded.
8. That I understand that I have been given one time mercy chance for each backlog paper and no further extension will be granted to me in any case **after Dec 2023**.
9. That if I failed or missed the chance, I will not claim/request for any further extension.
10. That in any case, the decision of the University Authority shall be final and binding on me.

My contact No(s) and e-mail ID is as under:-

Contact No: _____

E-mail ID _____

Dated : _____

Signature of the student